

NOTICE OF JUST COMPENSATION AND RELOCATION

The notice to the owner for just compensation and relocation meets step 13 of the acquisition procedures outlined in Chapter 4 of the Chehalis Basin Strategy Voluntary Acquisition Handbook.

Present the landowner with a statement of just compensation which informs the landowner of the appraised value of the property and offers tenant relocation assistance, if applicable.

The notice must be signed by the landowner. Provide a copy of the signed notice to Ecology for its records. This notice, in effect, opens official negotiations with the owner. No discussions with the owner before this time should include purchase price.

Example Just Compensation and Relocation Notice to Landowner

Date

Name of Landowner(s)
Address
City, WA 98XXX
RE: Just Compensation and Relocation Notice

Dear *[insert property owners name(s)]*,

This notice is to advise you of the compensation for your property at *[insert street address or other property identification]*. In compliance with state and federal law, the just compensation for _____ *[insert one of the following: fee interest, conservation easement, lease, or other]* in the property is: \$ _____ *[insert the market value as determined by an appraisal and confirmed by a review appraisal]* as determined by the appraisal dated _____ and completed by _____, which was confirmed by the review appraisal dated _____ completed by _____.

By signing this notice, you acknowledge that you were made aware of the just compensation of the property under consideration and provided an opportunity to identify any potential people who may be eligible for relocation assistance. This does not obligate you to sell your property or any rights in it.

Owner(s) signature: _____

Please provide below the name and addresses of anyone living on the property other than the owners or any businesses using the property:

[space name and addresses here]

Please retain this letter for your records and return a completed copy to me by _____. If you have questions, please call me.

Sincerely,

[insert your name and signature]

Recipient must upload an electronic version of the signed notice, and any amendments to it, into EAGL (Ecology Administration of Grants and Loans system). For projects funded through the Community Flood Resilience and Assistance (CFAR) program, recipient must send an electronic version to the OCB project management team.